

## North-West Fire Protection District

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### Duties Description Volunteer Emergency Medical Technician

**SERVICE HOURS:** Based On the Individual's Primary Position  
**FLSA STATUS:** Volunteer  
**EFFECTIVE DATE:** January 1, 2011

This duties description is established by the North-West Fire Protection District ("District") to outline the basic requirements, duties and general responsibilities of an individual performing volunteer Emergency Medical Technician (EMT) duties for the District. This is not a separate position; rather, when an individual obtains a State of Colorado EMT Certification and has been accepted into the District's Medical Director medical care supervision program as an EMT, these duties shall be performed in conjunction with the duties and general responsibilities of the individual's primary position with the District. Neither this duties description nor the addition of these responsibilities in any way alter the individual's volunteer status and shall not constitute an express or implied employment contract.

#### Duties Summary:

In addition to the duties and general responsibilities of his/her primary position, the Volunteer EMT performs the medical procedures and techniques permitted for Emergency Medical Technicians (EMT), within the level of certification held, as defined in Rule 500 of the Colorado Board of Medical Examiners, entitled *Defining the Duties and Responsibilities of Emergency Medical Services Medical Directors and The Authorized Medical Acts of Emergency Medical Technicians*, 3-CCR-713-6 ("Rule 500"). These duties are in addition to the duties set forth in an individual's primary position description.

#### Immediate Supervisor:

An individual performing EMT duties shall work under the supervision of the supervisor specified in his/her position description, except that in the performance of medical duties the individual shall be supervised by the medical supervisors, including the District's Medical Director and individuals holding a higher level of medical certification, in the provision of medical care in accordance with applicable protocols and regulations, including CMBE Rule 500.

#### Supervisory Authority:

A Volunteer EMT may have supervisory authority over other District personnel who hold a lower level of medical certification in the provision of medical care in accordance with applicable protocols and regulations, including CMBE Rule 500.

#### Primary Duties and Responsibilities:

The following are an overview of the Volunteer EMT's primary duties and responsibilities and shall not be considered an all-inclusive list:

1. With the level of medical certification held, provide medical care in accordance with, and subject to the limitations of, the Park County Medical Protocols and applicable regulations, including Rule 500.
2. Prohibited from performing any EMT duty if the State EMT certification has expired, or is suspended or revoked for any reason whatsoever.
3. Prepare necessary reports after evaluating and treating patients.
4. Participate in patient care report QA/QI process as directed.
5. Keep current on all new developments in the Emergency Medical Services field and maintain valid certifications required to perform the duties of an EMT at the level of certification held.
6. Follow orders and directions of all supervisors.
7. Work cooperatively with all officers and members.
8. Obtain and maintain a sound knowledge of the District's geography.
9. Consistently promote a professional image of the District at all times.
10. Perform such other duties as may be assigned.

**Mandatory Qualifications and Requirements:**

1. Possess and maintain a valid State of Colorado EMT Certification.
2. Ability to read, write, speak and understand the English language at a level adequate to perform the job.

**Working Environment/Physical Requirements:**

The Volunteer EMT's duties are performed in a variety of locations and conditions, in and around a wide variety of automotive, mechanical, chemical and medical equipment or supplies, and emergency scenes of every type.

1. Strenuous physical activity under extreme adverse conditions will be required frequently.
2. This position requires standing, running, walking, sitting, kneeling, stooping/bending, lifting, squatting, pushing, pulling, crawling, jumping, sliding, climbing, pinching, gripping, reaching over head, reaching away from body, and repetitive motion.
3. Will be required to work in all weather conditions and in extreme temperatures.
4. Work may be performed under dangerous, hazardous and adverse conditions, including but not limited to, weakened structures, slippery and uneven surfaces, proximity to moving mechanical equipment, burning structures, broken glass or other materials, electrical currents, high places, and confined spaces.
5. Work may result in exposure to contaminated environments, including but not limited to, hazardous materials, smoke, gases, chemicals, fumes, odors, mists and dusts.
6. Work may result in exposure to infectious diseases or illnesses, such as Hepatitis A, B or C, HIV, tuberculosis, small pox, etc.

7. Work may result in exposure to high noise levels requiring the wearing of hearing protection.
8. This position demands frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision.
9. This position will involve periods of high physical, mental and/or emotional stress.